William M. Plater Civic Engagement Medallion
2013-2014 Application

For an overview of the medallion, go to http://go.iu.edu/platermedallion

APPLICATION INSTRUCTIONS

Applicants for the Plater Civic Engagement Medallion are undergraduate, graduate or professional students who will receive their respective degrees by August 2014. Please note that students who complete their degree requirements in December of 2013 are also eligible to apply.

Doctorate Students: If you have permission to walk in graduation from your academic school, you may apply for the award.

Applicants should submit their materials online no later than 5:00 PM on Saturday, March 15, 2014. All faculty/staff and community partner recommendations must be completed no later than Wednesday, March 18, 2014 at 5:00 PM.

Because the recommendation email link is not sent until an application is completed in full, applicants are highly encouraged to submit their applications prior to the due date, to give their recommenders ample time to submit their recommendation.

Incomplete applications will not be considered.

The Application consists of the following parts, which you will be asked to complete:

PART I. Applicant Information
Submission of general applicant information, including overall Grade Point Average (GPA)
UNDERGRADUATE STUDENTS: A minimum GPA of 2.75 is required, with a preferred GPA of 3.0 and above. Applicant GPA’s will be verified via IUPUI student records.

GRADUATE AND PROFESSIONAL STUDENTS: A minimum GPA of 3.5 is required. Applicant GPA’s will be verified via IUPUI student records.

NOTE: GPA is one of four factors that are considered in selection. Applicants can weigh this and choose to apply if they do not meet the requirement.

PART II. Recommendations
Recommendation from an IUPUI faculty/staff member
One recommendation is required from a faculty or staff member who has advised, supervised or observed the applicant’s community-based/civic engagement experience(s). This recommendation addresses the applicant's civic learning and development that occurred as a result of the community-based/civic engagement experience(s).
Upon submission of a completed application, faculty/staff references will be contacted by the IUPUI Center for Service and Learning via email to submit a recommendation on behalf of the applicant. It is the applicant’s responsibility to ensure that all contact information is correct and to follow-up with references to ensure that the recommendation form has been submitted by the deadline of March 18.

Recommendation from a Community Member/Partner
One recommendation is required from a community member/partner who has advised, supervised or observed the applicant’s community-based/civic engagement experience(s). This recommendation details the community impact that an applicant has contributed a result of the community-based/civic engagement experience(s).

Upon submission of a completed application, community member references will be contacted by the IUPUI Center for Service and Learning via email to submit a letter of support on behalf of the applicant. It is the applicant’s responsibility to ensure that all contact information is correct and to follow-up with references to ensure that the letter of support has been submitted by the deadline of March 18.

PART III. Documentation of civic engagement experiences
Applicants should complete the Civic Engagement documentation portion by detailing NO MORE THAN THREE (3) meaningful civic engagement experiences that have occurred during their academic years at IUPUI.

To complete the documentation form, you will need information such as course numbers, faculty member names, names of experiences and community organizations, number of hours served, and a brief summary of the experience. You may want to gather this information prior to beginning the application.

PART IV. Personal essay
UNDERGRADUATES: Applicants are asked to upload an essay no more than 1000 words that addresses the following statement: “I have a responsibility and a commitment to use the knowledge and skills I have gained as an undergraduate college student to collaborate with others, who may be different from me, to help address issues in society.” Applicants are asked to explain the ways in which they agree or disagree with this statement and provide personal examples. The definition and dimensions of a Civic-Minded Graduate can be used as a guide for the essay, and are explained more on the next page.

GRADUATE AND PROFESSIONAL STUDENTS: Applicants are asked to upload an essay of no more than 1000 words that addresses the following statement: “I have a responsibility and commitment in my career to use the professional knowledge and skills that I have gained through my graduate education to collaborate and build consensus with others across difference to address social issues.” Applicants are asked to explain the ways in which they agree or disagree with this statement and provide personal examples. The definition and dimensions of a Civic-Minded Professional can be used as a guide for the essay, and are explained on the next page.

CRITERIA AND SELECTION
A committee comprised of faculty, staff and community partners will review and score applications. Applications will be rated on the evidence of the dimensions of the Civic-Minded Graduate or Civic-Minded Professional as well as evidence of personal and intellectual growth and community impact as a result of civic engagement experiences.

Applications should reflect a breadth (variety) and depth (quality) of experience in several different community/civic engagement experiences.

What is a Civic-Minded Graduate?
The Civic Minded Graduate is skillfully trained through formal education and has the capacity and desire to work with others to achieve collective public goods. (Steinberg, Hatcher and Bringle, 2011).

The Civic Minded Graduate dimensions describe how your community/civic experiences have:
- Influenced your development of self-identity and civic identity, including your personal commitment to service
- Deepened your understanding on how social issues are addressed in society
- Encouraged your role as an active participant in society to address social issues, including taking a leadership role and/or engaging others in service
- Strengthened your ability to effectively collaborate with others across differences (includes diversity, interconnectedness, mutuality, and respect)
- Developed your understanding of the benefit of your education to address social issues

For more information on the Civic-Minded Graduate: http://csl.iupui.edu/teaching-research/opportunities/civic-learning/graduate.shtml
What is a Civic-Minded Professional?
A civic-minded professional is defined as one who is skillfully trained through formal education, with the ethical disposition as a social trustee of knowledge, and the capacity to work with others in a democratic way, to achieve public goods. (Hatcher, 2008).

The dimensions of the Civic Minded Professional indicate how your civic/community experiences have:

- Influenced your development of **self, civic and professional identity**, including your commitment to personal and professional service
- Deepened your understanding on **how social issues are addressed in society**, through the lens of your discipline and professional expertise
- Nurtured your role as an **active professional in society to address social issues**, including taking a leadership or scholarly role and/or engaging others in service
- Strengthened your ability to **collaborate and build consensus with others across difference** (includes the elements of diversity, interconnectedness, mutuality, and respect)
- Developed your understanding of the **benefit of your education and profession to address social issues**

For more information on the Civic-Minded Professional: [http://csl.iupui.edu/teaching-research/opportunities/civic-learning/professional.shtml](http://csl.iupui.edu/teaching-research/opportunities/civic-learning/professional.shtml)

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**NOTIFICATION AND RECOGNITION**
Applicants will be notified of their selection for this award no later than March 31, 2014. Recipients will receive a medallion and a photo recognizing their accomplishments. Recipients are expected to attend an award ceremony at the IUPUI Robert G. Bringle Civic Engagement Showcase and Symposium held annually at the end of the spring semester. In 2014, the award ceremony will take place on Wednesday, April 23 at 4:30 PM in the Campus Center Theater. Family and friends are welcome to attend the ceremony. Recipients are encouraged to wear the medallion at their school’s commencement ceremonies.

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**SAVING A PARTIALLY COMPLETED APPLICATION**
To SAVE the application, click the red bookmark icon, located on the top right of the computer screen.

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**Block 1**

**Part I: Applicant Information**

Student's First Name

Student's Last Name

Student's university email address
Student's university ID number (10 digit ID number, not your SSN)

Current Address: Street

Current Address: 2nd line Apartment #, etc.

Current Address: City

Current Address: State

Current Address: Zip

Cell Phone Number with area code
   If no cell, enter alternative phone number.

GPA: Overall university including fall 2013 semester

Instructions to document:
   Go to OneStart, Click on SIS (Student Center)
   Click on "View My Unofficial Transcript"
   Scroll to the bottom
   Report the GPA associated with "Indiana University Undergraduate/Graduate Summary" (ex: 3.64)

This information will be verified through the IU Student Information System.
School of Enrollment: check all that apply.

- Herron School of Art
- Kelley School of Business
- Community Learning Network
- Dentistry
- Education
- Engineering and Technology
- Graduate
- Health and Rehabilitation Sciences
- Honors College
- Informatics & Computing
- Journalism
- Law
- Liberal Arts
- Library and Information Science
- Medicine
- Nursing
- Lilly Family School of Philanthropy
- Physical Education & Tourism Management
- Public & Environmental Affairs
- Richard M. Fairbanks School of Public Health
- Science
- Social Work
- University College
- Other

Academic Major(s)/Program of Study

Degree to be earned by August 2013: (Example: BA, MA, JD, etc.)

Expected Graduation Date
Format: Month/Year (ex. May/2020)
Please write a 2 - 3 sentence summary describing your civic engagement accomplishments, using the template below as a guide. You do not need to copy the exact wording. This summary will be published and may be edited.

Example: Susie Johnson, an IU School of Education student from Fort Wayne, Indiana, has shown great dedication working with youth in the Indianapolis community through her service to a variety of organizations including the George Washington Community High School, the Christamore House, and The Oaks Academy. For nearly three years, Susie has participated in the Peace in the Streets initiative and worked with the families and friends of homicide victims, where her work has been instrumental in increasing participation in this initiative.

Block 2

Part II: Recommendations

Recommendation from an IUPUI faculty/staff member

One recommendation is required from a faculty or staff member who has advised, supervised or observed the applicant’s community-based/civic engagement experience(s). This recommendation addresses the applicant’s civic learning and development that occurred as a result of the community-based/civic engagement experience(s).

Upon submission of a completed application, faculty/staff references will be contacted by the IUPUI Center for Service and Learning via email to submit a recommendation on behalf of the applicant. It is the applicant’s responsibility to ensure that all contact information is correct and to follow-up with references to ensure that the recommendation form has been submitted by the deadline of March 18.

Name of Faculty/Staff Recommender

Recommender’s Job/Position Title
Recommender’s email address

In what capacity did this person advise, supervise, observe your community/civic engagement experience(s)?

Please identify your Recommender’s School at IUPUI, if applicable.

Recommendation from a Community Member/Partner
One recommendation is required from a community member/partner who has advised, supervised or observed the applicant’s community-based/civic engagement experience(s). This recommendation details the community impact that an applicant has contributed as a result of the community-based/civic engagement experience(s).

Upon submission of a completed application, community member references will be contacted by the IUPUI Center for Service and Learning via email to submit a letter of support on behalf of the applicant. It is the applicant’s responsibility to ensure that all contact information is correct and to follow-up with references to ensure that the letter of support has been submitted by the deadline of March 18.

Name of Community Member/Partner Recommender

Recommender’s Job/Position Title

Recommender’s email address

Name of Community Member/Partner’s Organization
In what capacity did this person advise, supervise, observe your community/civic engagement experience(s)?

Block 3

Part III: Documentation of Civic/Community Engagement Experiences

Instructions (Please read carefully)

Activities documented must have occurred during the years in your current degree program as a student at IUPUI.

Applicants should complete the Civic Engagement documentation portion by detailing no more than THREE (3) civic engagement experiences that have occurred during their academic years in their current degree program at IUPUI. If more than three experiences are submitted, the selection committee will only review the first 3 experiences.

Select the categories that you will document and then click "Next." You will then be directed to a set of questions specific to each of those categories so that you may document your experiences in detail.

You do NOT need to document a experience in each category; categories are only there for structural purposes.

IUPUI Civic/Community Engagement Experiences

Remember: Please document only three (3) experiences in total

Curricular (Course/Credit-Based) Activities

☐ Research project focused on a community issue (research completed with a faculty mentor and community agency that focused on addressing a community issue)

☐ International study abroad with service learning component (taken for credit)

☐ Service learning course (credited course that includes unpaid volunteer work as an integrated part of the coursework)

☐ Experiential learning in the community for academic program (unpaid, voluntary work performed at a charitable non-profit, government or school-based site that was documented through credit; e.g., internships, co-op, practicum, clinical, residency, or student teaching)

☐ Other course/credit-based experience (either not mentioned above or an additional entry from the list above)

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Co-Curricular (Out-of-Classroom) Activities

☐ Campus-sponsored day of service (A one-time service project organized by IUPUI)

☐ Intensive service project (a service project with a significant amount of voluntary community service over a set period, such as alternative breaks or study abroad that was experiences not taken for credit that included a service component)

☐ Volunteer service/civic engagement (Unpaid, voluntary or pro-bono work performed at a charitable non-profit organization, school, government agency, or political campaign; can include voluntary service/civic engagement with a student organization)
Membership or leadership in a civic engagement-based student organization (Participation or leadership role in a service, political or social-issue based organization that is registered with the Office of Student Involvement)

Other co-curricular experience (either not mentioned above or an additional entry from the list above)

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Compensated Activities (via monetary, scholarship, or similar benefits)

- Community based work-study employment (Federal work-study position performed at a charitable nonprofit community organization, school, or government agency)
- Sam H. Jones Community Service Scholarship Program
- National Service (including AmeriCorps, NCCC, VISTA, etc.)
- Scholarship that requires a minimum 20 or more hours of service per year
- Military Service (including ROTC)
- Paid internship at a community-based site (government, school, or non-profit organization)
- Other compensated civic/community engagement activity (either not mentioned above or an additional entry from the list above)
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Block 4

Curricular (Course/Credit-Based) Activities
- Research project focused on a community issue (research completed with a faculty mentor and community agency that focused on addressing a community issue)
- International study abroad with service learning component (taken for credit)
- Service learning course (credited course that includes unpaid volunteer work as an integrated part of the coursework)
- Experiential learning in the community for academic program (unpaid, voluntary work performed at a charitable non-profit, government or school-based site that was documented through credit; e.g., internships, co-op, practicum, clinical, residency, or student teaching)
- Other course/credit-based experience (either not mentioned above or an additional entry from the list above)

Name of course/experience

Name of faculty member who offered course/experience

Course number

Number of credit hours earned

Name of community service agency/partner with which you served

Approximate date(s) of service (month/year)

Approximate number of hours served

Brief summary of service experience (What did you do or accomplish? Why was this experience meaningful to you?) 500 words maximum.
Block 6

Co-Curricular (Out-of-Classroom) Activities

- **Campus-sponsored day of service** (A one-time service project organized by IUPUI students or staff)
- **Intensive service project** (a service project with a significant amount of voluntary community service over a set period, such as alternative breaks or study abroad experiences not taken for credit that included a service component)
- **Volunteer service/civic engagement** (Unpaid, voluntary or pro-bono work performed at a charitable non-profit organization, school, government agency, or political campaign; can include voluntary service/civic engagement with a student organization)
- **Membership or leadership in a civic engagement-based student organization** (Participation or leadership role in a service, political or social-issue based organization that is registered with the IUPUI Office of Student Involvement)
- **Other co-curricular experience** (either not mentioned above or an additional entry from the list above)

Name of event or activity

Name of community service agency/partner(s) with which you served

Approximate date(s) of service (month/year)

Approximate number of hours served

Brief summary of service experience (What did you do or accomplish? Why was this experience meaningful to you?) 500 words maximum

Block 7

Compensated Activities (via monetary, scholarship, or similar benefit)

- **Community based work-study employment** (Federal work-study position performed at a charitable nonprofit community organization, school, or government agency)
- **Sam H. Jones Community Service Scholarship Program**
- **National Service** (including AmeriCorps, NCCC, VISTA, etc.)
- **Scholarship that requires a minimum 20 or more hours of service per year**
- **Military Service** (including ROTC)
- **Paid internship at a community based site** (government, school, or non-profit organization)
- **Other compensated civic/community engagement activity**

Name of activity or scholarship

Name of community service agency/partner with which you served

Approximate date(s) of service (month/year)

Approximate number of hours served
Brief summary of service experience (What did you do or accomplish? Why was this experience meaningful to you?) 500 words maximum.

**Block 5**

**Part IV. Personal Essay**

UNDERGRADUATES: Applicants are asked to upload an essay no more than 1000 words that addresses the following statement: "I have a responsibility and a commitment to use the knowledge and skills I have gained as an undergraduate college student to collaborate with others, who may be different from me, to help address issues in society." Applicants are asked to explain the ways in which they agree or disagree with this statement and provide personal examples. The definition and dimensions of a Civic-Minded Graduate may serve to inform your essay. For more information on the Civic-Minded Graduate: [http://csl.iupui.edu/teaching-research/opportunities/civic-learning/graduate.shtml](http://csl.iupui.edu/teaching-research/opportunities/civic-learning/graduate.shtml)

GRADUATE AND PROFESSIONAL STUDENTS: Applicants are asked to upload an essay of no more than 1000 words that addresses the following statement: "I have a responsibility and commitment in my career to use the professional knowledge and skills that I have gained through my graduate education to collaborate and build consensus with others across difference to address social issues." Applicants are asked to explain the ways in which they agree or disagree with this statement and provide personal examples. The definition and dimensions of a Civic-Minded Professional may serve to inform your essay. For more information on the Civic-Minded Professional: [http://csl.iupui.edu/teaching-research/opportunities/civic-learning/professional.shtml](http://csl.iupui.edu/teaching-research/opportunities/civic-learning/professional.shtml)

Your essay should be saved as a Word document or a .pdf. Please label it "lastnameplateressay.filetype". For example, "Brownplateressay.doc".

**UPLOAD YOUR ESSAY** Opens in a different tab. Your application is not complete until we receive your essay.

**Please upload your essay first before clicking the forward arrow below!**

**SUBMITTING YOUR APPLICATION:** Clicking the arrow below submits your application, and you cannot go back and edit it.