Instructions and Information

Alternative Break Trip Leader Scholarship Application
Academic Year 2015 - 2016

Directions:
Please read the following information carefully, then click "Next" at the bottom of this page to begin the application. You will be directed on how to complete each section as you go.

Due April 1st at 5:00 pm

- Alternative Break Trip Leader

The application will include the following requirements:

- Personal Background Information

- Personal Essays/Responses: You will be prompted to answer a set of common questions as well as separate specific questions for each program you apply for.

- Resume: Only PDF acceptable. See instructions to upload your resume later in the application.

- Recommendation: You will be prompted to give the name and email address of a faculty member, staff member, current or former employer, or community representative who is familiar with your leadership ability, civic engagement, and academic achievement. We respectfully request that you refrain from asking family members, peers, or any staff/supervisors directly involved in the selection process for a recommendation.

Your application will only be considered complete when ALL REQUIREMENTS are submitted. As long as your application is turned in by the date and time indicated above (even if we are still waiting for your recommendation), your application will be reviewed. However, we cannot consider the application complete until we have received your recommendation.

Once this portion of your application is complete and has been successfully submitted, you will receive an automatic email confirmation for your records.

If you do not receive an email with "Completed: SHJ Scholarship application 2015-2016" in the subject line, we have not received your application.

Important:
With your individual application link, the application automatically saves your progress within as you go. If you have to exit before submitting, you will be able to pick up where you left off using the same link from your application request email.

- We recommend that you review the PDF version of the application prior to completing the online form.
Some students find it useful to compose the questions in a word document before entering them into the application.

- The PDF version of the application can be found on the CSL website at: [http://go.iu.edu/samjones](http://go.iu.edu/samjones)

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**Citizen Verification:** Effective July 1, 2011, two Indiana state laws require that IUPUI collect verification of citizenship from every student who plans to attend. The legislation stipulates that students who are not lawfully residing in the United States are:

- ineligible for in-state tuition rates
- ineligible for scholarships, grants, assistantships or other aid funded through the university

For more information, please visit [http://registrar.iupui.edu/citizenship_verification.html](http://registrar.iupui.edu/citizenship_verification.html).

**Financial Aid Impact:** Accepting this scholarship may impact any existing financial aid package you already have. Before accepting this award, you are responsible for contacting the Office of Student Financial Services (Campus Center 250, email finaid@iupui.edu or call 274-4161 during regular business hours) to determine how this scholarship may affect your total financial aid award package.

For more information, go to [http://www.iu.edu/~finaid/](http://www.iu.edu/~finaid/)

- I have read these statements. It is my obligation to determine if I'm eligible to receive a scholarship and how accepting a scholarship will affect my financial aid package.

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**Alternative Break Trip Leader Scholarship:**

**Program Description:** The goal of an Alternative Break Trip Leader at IUPUI is to be fully engaged in the planning and implementation of a quality Alternative Break Trip. This experience is designed to promote continued learning for both the Leader and their trip participants while, at the same time, broadening individual leadership skills and perspectives. Leaders are responsible for all aspects of planning the alternative break trip, managing group process, and leading the trip participants through service, education, and reflection.

- Undergraduate and Graduate students are eligible to apply
- Prior participation in at least one alternative break trip planned by Community Service and Civic Engagement is required

For more information: [http://csl.iupui.edu/financial-support/scholarships/spring-break.shtml](http://csl.iupui.edu/financial-support/scholarships/spring-break.shtml)

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**Sam H. Jones Community Service Scholarship Program Restrictions**

Due to the time and responsibility commitment of each of our scholarship programs, we have created regulations on how many and which scholarships programs a student can be involved with during one academic year. The below table can be used to determine which scholarship(s) students can hold simultaneously.

<table>
<thead>
<tr>
<th>A student who receives the following scholarship...</th>
<th>may receive ONLY one more SHJ scholarship from the below list:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alternative Break Trip Leader (ABTL)</td>
<td>America Reads*America Counts Team Leader (ARAC)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th></th>
<th>Community Partner Scholar (CPS)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Community Service Scholar (CSS)</td>
</tr>
<tr>
<td></td>
<td>Fugate Scholar</td>
</tr>
<tr>
<td>America Reads*America Counts Team Leader (ARAC)</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Alternative Break Trip Leader (ABTL)</td>
</tr>
<tr>
<td></td>
<td>ServiceCorps</td>
</tr>
</tbody>
</table>

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https://co1.qualtrics.com/ControlPanel/Ajax.php?action=GetSurveyPrintPreview&T=18OF2h
If offered a Alternative Break Trip Leader Scholarship and if I accept the scholarship, I understand and agree to all the requirements and expectations. Read and check each of these requirements.

- Maintain a minimum GPA of 2.75
- During the year of the scholarship award, enroll at IUPUI for at least the minimum number of credit hours per semester. Undergraduate: 9 hours; Graduate: 6 hours
- Complete a criminal history check, initiated through Center for Service and Learning
- Read and complete the Sam H. Jones Scholarship Letter of Agreement (LOA)
- Fulfill all other requirements and expectations as stated in LOA
- Be able to commit 2-3 hours per week
- Attend all scholarship meetings/trainings

Personal Data

Student's Legal First Name

Student's Legal Last Name

Student's university email address

Student's university ID number (10 digit ID number, not your SSN)
Permanent Address: Street

Permanent Address: City

Permanent Address: State

Permanent Address: Zip

Cell Phone Number with area code
If no cell, enter alternative phone number.

School of Enrollment: Primary

School of Enrollment: Secondary (if applicable)

Academic Major(s)

Are you an Honors College student?

- Yes
- No
GPA: University including spring 2014 semester
Instructions:
  Go to OneStart, Click on SIS (Student Center)
  Click on "View My Unofficial Transcript"
  Scroll to the bottom
  Report the GPA associated with "Indiana University Undergraduate/Graduate Summary" (ex: 3.64)

GPA: Major including spring 2014 semester
Instructions:
  Go to OneStart, Click on SIS (Student Center)
  Click on "View My Unofficial Transcript"
  Scroll to the bottom
  Report the GPA associated with "Student Undergraduate/Graduate Program Summary" (ex: 3.52)

Class Standing at IUPUI

- Freshman 0 - 25 credit hours
- Sophomore 26 - 55 credit hours
- Junior 56 - 85 credit hours
- Senior 86 credit hours
- Masters Graduate / Masters
- Doctorate Beyond Graduate Level
- Non-degree / other

Expected Graduation Date
Format: Month/Year (ex. May/2020)

How many semesters have you been awarded a Sam H. Jones Community Service Scholarship?

- 0 semesters
- 1 semester
- 2 semesters
- 3 semesters
- 4 semesters
- 5 semesters
- 6 semesters
- 7 or more semesters

Resume and Questions
Please answer the following questions.

1. Tell us your IUPUI "Story." What events, organizations, people, or other experiences have shaped your time in college or journey to college? (You may answer this question how you feel most comfortable i.e. essay, bulleted list, haiku, poem, or creative/artistic response). If your answer requires a file upload see the below "Choose File" option. Note: If you are also submitting a Sam H. Jones scholarship application for another program, you may use the same responses for the Alternative Break Trip Leaders application here.

File Upload for Question 1 (if needed). Documents, PDFs, and graphics are all acceptable formats.

Choose File  No file chosen

2. Describe a meaningful experience that had an impact on your peers, campus, or community. (e.g. volunteering, faith based service, social justice/political involvement, assisting neighbors, etc). Please respond in essay form with a limit of 500 words. Note: If you are also submitting a Sam H. Jones scholarship application for another program, you may use the same responses for the Alternative Break Trip Leaders application here.

3. Thinking about those times when you have worked as part of a group or team to accomplish something, what role do you prefer to take on? How do you approach this role as part of a team? Please respond in essay form with a limit of 500 words. Note: If you are also submitting a Sam H. Jones scholarship application for another program, you may use the same responses for the Alternative Break Trip Leaders application here.

4. Describe a time in which you had to work with a person (or group of people) from different backgrounds to achieve a common goal, task, or project. How did you approach this and what did you learn? Please respond in essay form with a limit of 500 words. Note: If you are also submitting a Sam H. Jones scholarship application for another program, you may use the same responses for the Alternative Break Trip Leaders application here.
5. Why would you like to be an Alternative Break Trip Leader? Please respond in essay form with a limit of 500 words.

6. When a group of students are planning to conduct an alternative break, what do you think are some of the most important things to include in that process? Please respond in essay form with a limit of 500 words.

7. What social issues are you concerned with? For example, social issues that IUPUI has centered alternative breaks around include: hunger, homelessness, and green sustainability. Please respond in essay form with a limit of 500 words.

Please upload your current resume below.

Please upload in PDF format. To save a Word Document into PDF:
1. Open the desired Word Document
2. Click "Save As"
3. Under "Save As Type" click "PDF"
4. If available then select the "Minimum Size (Publishing Online)" Option
NOTE: Files should be saved with the title LastnameFirstnameResume.pdf

Choose File  No file chosen

Recommendation
Recommendation:

One recommendation is required to be considered for the Alternative Breaks Team Leader Scholarship. Common recommenders include IUPUI faculty or staff members, current or former employers, mentors/supervisors, or community representatives who are familiar with your leadership ability, academic achievement, and/or community-based/civic engagement experience(s). We respectfully request that you don't ask family members, peers, or staff/supervisors directly involved in the selection process for a recommendation. If there is any discrepancy found with your chosen recommender we will contact you.

The individual you identify will be contacted via email with instructions to submit a recommendation on your behalf. It is your responsibility to ensure that all contact information is correct and to follow up with the recommender to ensure that the recommendation has been submitted by the scholarship deadline. Your application is NOT considered complete until your recommendation has been received.

Please let your recommender know that they are not required to submit a written letter, but will be prompted to answer a series of questions regarding your leadership abilities, academic achievement, and/or civic engagement. When asking your recommender, it is suggested that you give a copy of the recommendation form for them to consider. You may find the PDF version on the CSL website: http://go.iu.edu/samjones

Recommender's Name (First & Last)

Recommender's Job/Position Title

Recommender's email address

In what capacity did this person advise, supervise, observe or interact with you?

Is your recommender an IUPUI faculty/staff or outside the university?

- IUPUI Faculty/Staff
- Current/Former Employer or Community Representative

Please identify your recommender's School.
Name of Organization

Block 4

You are almost finished! Click the SUBMIT BUTTON below to send in your application. After clicking SUBMIT, you cannot review or edit your application. You will receive an email confirming your application has been submitted. If you do not receive an email with "Completed: SHJ Scholarship application 2015-2016" in the subject line, we have not received your application.